



St Andrews Parent Council (StAPC) - Minutes of 31.05.2017

Present:

GB – Gaby Barnby (Chair); KS - Kirsty Swan (Minutes); MT - Mark Taylor (Head Teacher); MMc - Meg McFadden (Teacher Representative); VG – Vicky Gibson

GB welcomed everyone to the meeting.

1. Apologies

Apologies were given by Erika Shearer, Andrew Drever (Councillor), Norman Craigie (Councillor), Steve Sankey (Councillor)

2. Approval of Minutes from previous meeting

Minutes of 03.05.2017 were agreed by those present to be an accurate record of the meeting.

3. Matters arising from Minutes of previous meeting (not on the agenda)

Cyber Safety Talk: GB noted recent emails which advised that Kerry Spence was not able to attend the end of year gathering but was keen to organize an alternative date to visit the school.

Retiring Volunteers: KS confirmed that a note had been drafted and sent to the school to circulate in relation to a collection for retiring volunteers. MT agreed to follow this is up with the school office.

ACTION: MT

First Aid Training: KS confirmed that this had taken place earlier that day with three netball coaches and two football coaches attending.

Leavers Assembly: MT advised that the school was looking to change the leavers assembly from Tuesday 5th July (last day of term) to Monday 4th July. Parent Council members did not have any objection to the change as long as parents/carers were given sufficient notice.

4. Parent Council update from Chair

- School Term Dates: GB advised that a copy of the proposed options for school term dates over the next 3 years had been received and a response could be submitted via a survey monkey link. Members looked over the options and following a discussion around term lengths and key holidays the general consensus was that Option 1 would be better and GB agreed to respond accordingly. MT noted that he would also be discussing this with staff and submitting their view.

ACTION: GB

- iPads: the new iPads had been paid for out of Parent Council funds
- End of Year Accounts: with the Parent Council not managing to find anyone to take on the Treasurer role during the last year, GB was looking at sorting out the end of year accounts.

ACTION: GB

- Vision, Values & Aims: this had not been discussed with the Pupil Council to date. MT advised that he was looking at taking a slightly different approach by setting a family challenge to suggest a new motto for the school and staff would review and vote on all suggestions. In addition to this one class may be chosen to work in pairs with each taking a value and creating a poster about it – this could then be shown at an assembly with pupils choosing their favourite. GB was still keen to use analytics from Seesaw if possible and MT agreed look into this.

ACTION: MT

- Writer in residence: It was noted that GB and Mrs Reid had finished the application for this.
- Newsletter: GB offered to collate the parent council newsletter to include a re-cap of shows/events and provide a basic outline of the parent council function, appeal for volunteers, details calendar dates etc. Members agreed this would be good. **ACTION: GB**

5. Parent Council and Pupil Council End of Year Gathering – possible theme: Magnus 900

- To take place on Wed 14th June at 6:30pm
- Theme will be Magnus 900 to tie in with Viking day and school project work
- Have displays in the main hall and musical entertainment
- Informal format with Parent Council Chair, Pupil Council and Head Teacher giving end of year summaries
- Make children aware of the plans so they can get excited about it and encourage parents/carers to attend
- Have a prize for 'lucky programme' with adults being asked to complete their contact details so there is a starting point for attracting new helpers/members next term.

6. School Update from Head Teacher

MT gave members a verbal update on staffing, plans for Viking Day (which members noted had been changed to 14th June), Vision Values & Aims class discussions, Sports day, fundraising and the capital project.

7. Date of next meeting

The next Parent Council event would be the 'End of Year Gathering' on Wednesday 14th June, 6:30pm in the school hall.

8. AOB

No other business was put forward for discussion.

The Chair thanked everyone for attending and the meeting closed at 8:15pm.