



St Andrews Parent Council AGM, 10 September 2019

Present: Alison Reid (AR) – Chair, Karen Foubister (KF1) – Secretary, Lianne Henry (LH) – Treasurer, Rachael Moar (RM), Laura Booth (LB), Gaby Barnby (GB), Karen Foubister (KF2), Gwen Simpson (GS) – Parent Reps, Mark Taylor (MT) – Head Teacher, Steve Sankey (SS) – Councillor

Apologies: Cheryl Moar, Michelle Morris, Andrew Drever, Norman Craigie, Jenny Rosie

1. AR welcomed everyone to the meeting
2. Apologies were given
3. Minutes of the AGM held on 28/08/2018 were proposed by GB and seconder by AR
4. Matters Arising – Aaron Cowieson has stepped down as Vice-Chair since last AGM. AR gave thanks for his time on the PC.
5. Chair Person's Report – AR circulated her report and went through the key achievements of the year. GB suggested uploading the report onto the school website.
Action – MT to make AR's report available on the website
6. Treasurer's Report – LH circulated her Treasurer's Report and explained it. The tea towels will be brought into the next year's accounts. Gaby will look into football money not included in the accounts. AR proposed the accounts and RM seconded.
7. Appointment of Independent Examiner of PC Accounts – LH said that Caroline Stevenson had done this for a few years and it is her intention to ask others that still have children at the school this year.
Action: LH to approach candidates to examine accounts
8. Appointment of Committee Members – Gaby took the Chair for election of office bearers (Chair, Secretary and Treasurer) KF1 notified of the intention to stand down as PC Secretary and Gaby accepted her resignation. AR agreed to take another year as Chair and LH agreed to keep on the Treasurer role for another year. RM said that she would be Secretary. GB proposed LH as treasurer and GS seconded. GB proposed RM as Secretary and LH seconded. RM proposed AR as Chair and KF1 seconded.
9. All positions were confirmed and additionally MT stated that Jenny Rosie the P4 teacher will act as Teacher Rep.

Meeting closed at 7pm